

PETERSTOW PARISH COUNCIL

MINUTES of the ANNUAL MEETING of PETERSTOW PARISH COUNCIL held on THURSDAY 16th MAY, 2019 in PETERSTOW VILLAGE HALL following the ANNUAL PARISH MEETING

Present: Cllrs. M.Lown, R. Hunter, Steve George, Sarah Beggs, Paul Speed, and Junior Brandt.

In attendance: Mrs Pat Newton(Clerk)
Cllr. Elissa Swinglehurst H.C.

05/19 1. **All Councillors had signed the Declaration of Acceptance of Office of Councillor.**

05/19 2. **ELECTION OF CHAIRMAN.**

It was proposed by Cllr. Hunter and seconded by Cllr. George that Cllr. Lown be re-elected as Chairman.
All in favour.

IT WAS RESOLVED that Cllr. Martin Lown be re-elected as Chairman of Peterstow Parish Council for the ensuing year,
Cllr. Lown signed the Declaration of Acceptance of Office of Chairman.

05/19 3. **APOLOGIES FOR ABSENCE.**

Cllr. Jonathan Straker.

05/19 4. **DECLARATION OF INTERESTS/DISPENSATION REQUESTS.**

Cllr. Hunter declared an interest in Item 12 – Application 190408.

05/19 5. **ELECTION OF VICE CHAIRMAN.**

It was proposed by Cllr. Lown and seconded by Cllr. Speed, that Cllr. Hunter be re-elected as Vice Chairman.
All in favour.

IT WAS RESOLVED that Cllr. Hunter be re-elected as Vice Chairman for the ensuing year.

05/19 6. **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.**

6.1 **Internal Auditor** – Mr Brian Roe.

6.2 **Footpath Officer** – To be arranged

6.3 **Tree Officer** – Cllr. Paul Speed.

05/19 7. **PUBLIC PARTICIPATION.**

None.

05/19 8. **MINUTES OF THE LAST MEETING.**

8.1 It was agreed that the minutes of the meeting held on Wednesday 6th March 2019 be signed as a true record of the meeting.

8.2 It was agreed that the minutes of the Planning meeting held on Wednesday 20th March, 2019 be signed as a true record of the meeting.

05/19 9. **MATTERS ARISING FROM THE MINUTES.**

9.1 **Wellsbrook Lane-effluent:** There is some work going on, so we will wait and see if there is an improvement.

9.2 **Litter picks:** The two litter picks were successful.

9.3 **Meeting with Highways England:** Cllr. Lown will contact H.E. to try to arrange a meeting to discuss speeding issues.

05/19 10. **AUDIT 2018/19**

10.1 **CERIFICATE OF EXEMPTION:** This was **agreed** and signed.

10.2 **SECTION 1:** The Annual Governance Statement 2018/19 was completed, **agreed** and signed.

05/19 11. **MATTERS FOR CONSIDERATION**

11.1 **Asset Register and Inspection:** We have 2 benches, 5 dog bins now and a grit spreader, the clerk will adjust the asset register accordingly. Cllr. Lown will enquire if there is still a community laptop & projector .

11.2 Request for a bench on footpath from Kyrle Gate to Peterstow Court: After discussion all were in **favour** of purchasing a bench similar to the ones on the common. Permission has been given by the landowner, to put the bench adjacent to the footpath, as long as it is free standing.

11.3 To purchase a litter picking kit: After discussion it was **agreed** that we would shop around to purchase the necessary equipment.

05/19 12. PLANNING

Applications.

Cllr. Hunter declared an interest in this application

190408: Orchard House

Change of use of land to domestic curtilage, proposed extension to existing garage, proposed shed, proposed gas tank (to be buried) and repositioning of existing shepherds hut.

Proposed domestic store building and alteration to access to South West of Orchard House... PC comments can be viewed on the website.

191309: Kyrlegate

Proposed reduction of row of Cypress trees...No objection.

Planning Permission

184107: Kyrle Lodge

Proposed single storey garden room extension to side of existing bungalow (Renewal of previous approved planning permission P142957/FH)

184108 Kyrle Lodge

Proposed first floor extension and associated external remodelling works to existing dwelling.

Withdrawn Application

190410: Peterstow Village Stores & Post Office

Alterations to existing shop retaining the original building. Development of four two bedroom bungalows.

05/19 13. REPORTS.

13.1 Herefordshire Council: The councillors had all received a copy of the latest report from Cllr. Swinglehurst.

13.2 Vintage car event: This event is in Sunday 18th August, starting from the common at 11.00a.m. and going round the Forest of Dean.

05/19 14. CORRESPONDENCE

All correspondence had been received by the councillors as per the information sheet.

The Town & Parish Council Survey will be completed by Cllr. Brandt on behalf of the PC.

05/19 15. COMMUNITY SPEED WATCH

For this to be effective, we need more volunteers.

05/19 16. ROAD/SPEED CAMPAIGN

Will know more after the meeting with Highways England.

05/19 17. WEBSITE

All running smoothly.

05/19 18. FINANCES.

18.1 Bank Account Balances.

£

16.05.19 Current Account... 9914.29

16.05.19 Deposit Account..... 4640.93

18.2 Receipts.....Precept..... 4163.75

18.3 Payments...The Council resolved to make the following payments:

Groundworks UK...NDP Refund...315.50..paid

St Peter's Hall...NDP...Rent... 60.00..paid

HALC ..Sub... 429.14

Terry Griffiths..Roads.. 300.00

Terry Griffiths..Amenities 180.00

Clerk..Toner... 18.44

Clerk's expenses... 54.91

The accounts have been audited by the Internal Auditor – Brian Roe...all satisfactory.

18.4 The accounts for 2018/19 were **approved** by the Council.

18.5 SECTION 2 – Accounting Statements for 2018/19 had been prepared by the clerk, this was **approved** by the Council, and signed.

05/19 19. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

An ash tree on the common close to a bench is in a poor state and could be a danger if one of the limbs was to break and fall. Two quotes were given, The cost to access the crown was £240, the cost for more extensive work to make it safe was £490. This was considered to be emergency work, so **agreed** by all that the work would go ahead. On July agenda – Good Neighbour Scheme, also support for local businesses during the road closure.

05/19 20. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 3rd July, 2019 at 7.00 p.m.

There being no further business the Chairman closed the meeting at 9.16 p.m.

Signed.....

Date.....