

PETERSTOW PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Peterstow Parish Council to be held at St.Peter's Hall on Thursday 16th May 2019 following the Annual Parish Meeting at 7.00 p.m.

AGENDA.

1. **All Councillors to sign the Declaration of Acceptance of Office of Councillor and Code of Conduct**
2. **ELECTION OF CHAIRMAN.**
New Chairman to sign the Declaration of Acceptance of Office of Chairman.
3. **APOLOGIES FOR ABSENCE.**
To receive and accept any apologies for absence.
4. **DECLARATION OF INTEREST/DISPENSATION REQUESTS**
 - 4.1 To receive any declaration of Councillor's interests in matters to be discussed
 - 4.2 To consider any requests for dispensations
5. **ELECTION OF VICE CHAIRMAN.**
6. **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.**
 - 6.1 Internal Auditor.
 - 6.2 Footpath Officer.
 - 6.3 Tree Officer.
7. **PUBLIC PARTICIPATION.**
Open Discussion for local residents to raise local issues.
8. **MINUTES OF LAST MEETING.**
 - 8.1 To agree and sign the minutes of the meeting held on Wednesday 6th March, 2019.
 - 8.2 To agree and sign the Minutes of the Planning meeting held on Wednesday 20th March, 2019
9. **MATTERS ARISING FROM THE MINUTES (see information sheet)**
10. **AUDIT 2018/19**
 - 10.1 **CERTIFICATE OF EXEMPTION to be agreed and signed**
 - 10.2 **SECTION 1 - THE ANNUAL GOVERNANCE STATEMENT 2018/19 to be completed & signed**
11. **MATTERS FOR CONSIDERATION**
 - 11.1 Asset register – update
 - 11.2 Request for bench on footpath from Kyrle Gate to Peterstow Court
 - 11.3 Purchase a litter picking kit
12. **PLANNING (see information sheet)**
13. **REPORTS**
 - 13.1 Herefordshire Council
 - 13.2 Parish Paths Officer
 - 13.3 Vintage car event - overview
14. **CORRESPONDENCE/see Information sheet**
15. **COMMUNITY SPEED WATCH - Update**
16. **ROAD/SPEED CAMPAIGN**
17. **WEBSITE – Update**
18. **FINANCES.**
 - 18.1 Bank Account Balances.
 - 18.2 Receipts..... Precept...£4163.75
 - 18.3 Payments..... Groundworks Uk..Refund...£314.50 ...paid
St Peter's Hall..NDP Rent...£ 60.00...paid
HALC...Sub... £429.14
Terry Griffiths...Amenities..£180.00

Terry Griffiths...Roads... £300.00

18.4 The accounts for year ended 31st March 2019 to be approved by the Council.

18.5 SECTION 2 – Accounting statement 2018/19 to be agreed & signed

19. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

20. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 3rd July, 2019

.....
Mrs P M Newton.
01989 562809
www.peterstowparishcouncil.org.uk

Date