

PETERSTOW PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING HELD ON WEDNESDAY 5th SEPTEMBER, 2018 IN PETERSTOW VILLAGE HALL AT 7.00 p.m.

Present: Cllrs. Martin Lown, Rob Hunter, Roger Townend, Steve George, Paul Speed and Jonathan Straker.

In attendance: Mrs Pat Newton (Clerk).
Cllr. Elissa Swinglehurst H.C.

09/18 1. **APOLOGIES**

Cllr. Sarah Beggs.

09/18 2. **PUBLIC PARTICIPATION**

None.

09/18 3. **DECLARATION OF INTERESTS/DISPENSATION REQUESTS**

None were declared or requested.

09/18 4. **MINUTES OF THE LAST MEETING**

It was agreed that the minutes of the meeting held on Wednesday 4th July, 2018, be signed as a true record of the meeting.

09/18 5. **MATTERS ARISING FROM THE MINUTES**

5.1 Wellsbrook Lane effluent: We have received a letter from the Senior Drainage Engineer at Balfour Beatty, and if appropriate they will send a letter to the landowner advising that the work will be completed and the costs charged to him.

5.2 Bag It & Bin It posters: Cllr. George will put up A5 posters 'No Dog Fouling' around the parish. Cllr. Speed was concerned that there are people who won't take any notice of a poster, so will draft a letter for a leaflet drop.

09/18 6. **GENERAL DATA PROTECTION REGULATIONS**

Owing to the new regulations, the Parish Council need to **approve & adopt** the following policies:

6.1 Privacy Policy: This policy was **approved and adopted** by the Council.

6.2 Subject Access Policy: Policy was **approved and adopted** by the Council.

6.3 Personal Data Management and Audit Policy: Policy was **approved and adopted** by the Council.

09/18 7. **MATTERS FOR CONSIDERATION**

7.1 Another litter bin on the common: As we are putting a new large bin on the common, it was agreed that there was no need for another one.

7.2 Community Safety Day: The date has been set for Saturday 20th October, from 10am to 1.00pm. This will be advertised around the village and on the website.

7.3 Stop the Drop Litter Pledge: After discussion it was decided not to pursue this for the timebeing.

7.4 Harvest Service on the common: The church would like to hold the service on the common as they did last year, it was agreed by all that this should go ahead.

09/18 8. **PLANNING**

Applications.

182642: St. Peter's Church

Eight Yew Trees situated on either side of footpath leading to church. Trees to be reduced in height to 2 metres and banded to reduce the amount of overhang onto the footpath from the church car park to the door of the church. It is becoming increasingly difficult for people to access the church e.g. coffins....No objection

182939: Woodbine Cottage, Peterstow

Yew – reduce the span of the trees canopy, which is at the moment un-balanced and overhanging the A49. Tree to be reduced all round to remove limbs from overhanging the road and create a balanced looking tree...No objection.

Planning Permissions.

181617: Forge Cottage, Bridstow

Proposed erection of a Blacksmith's Forge.

181822: Woodbine Cottage, Peterstow

Erection of single storey side extension.

182173: Land south of 94 School House Cottages, Lowcop Lane

Proposed 4 bed dwelling plus parking for 94 and 95 School House Cottage.

Works to trees within a Conservation Area: Works Allowed

182642: St Peter's Church

As previous page.

09/18 9. REPORTS

9.1 Herefordshire Council: The councillors had all received Cllr. Swinglehurst's latest reports.

09/18 10. WEBSITE – UPDATE: Running smoothly.

09/18 11. NEIGHBOURHOOD DEVELOPMENT PLAN

We had a meeting on Monday 6th August, to make responses to the queries at the Reg 16 stage, these were all dealt with and sent to Hereford Council NDP team.

The plan has now gone to the examiner, she has requested a number of issues to be answered, which we are in the process of doing.

09/18 12. COMMUNITY SPEED WATCH – Update

We did a Speed Watch on 7th August in line with other parishes, we had a good feedback from this day.

It had been suggested we turn the SID round to alert motorists travelling from Ross, but this was decided against, also look into changing the face of the SID.

We will look into acquiring another SID in the future, and also the possibility of a pedestrian crossing.

09/18 13. FINANCES

13.1 Bank Account Balances.

05.09.18 Current Account..... £6578.97

05.09.18 Deposit Account..... £4634.99

13.2 Receipts....

13.3 Payments...The Council RESOLVED to make the following payments:

Terry Griffiths...Roads... £ 180.00

Glasdon..Benches/Litter bin,, £1782.17

Clerk's salary...paid

13.4 Draft proposed budget 2019/20: This was **approved** by the PC, with minor amendments, and will be put on the website for parishioners comments, and the precept decided at the November meeting.

09/18 14. CORRESPONDENCE/INFORMATION SHEET

The Council noted the correspondence received and Clerk's information sheet.

09/18 15. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

When the Lengthsman is installs the benches, Cllr. Lown will ask him to do a maintenance day, ready for winter.

The hedge and verge need cutting from Wellsbrook Lane to the shop. The **clerk** will organise this.

09/18 16. DATE OF NEXT MEETING

The next scheduled meeting is Wednesday 7th November, 2018 at 7.00p.m.

There being no further business the Chairman closed the meeting at 8.05p.m.

Signed.....

Date.....

