

# PETERSTOW PARISH COUNCIL

Notification of the Annual Meeting of Peterstow Parish Council to be held at St.Peter's Hall  
on Wednesday 9<sup>th</sup> May 2018 following the Annual Parish Meeting at 7.00 p.m.

## AGENDA.

1. **ELECTION OF CHAIRMAN.**  
New Chairman to sign the Declaration of Acceptance of Office.
2. **APOLOGIES FOR ABSENCE.**  
To receive and accept any apologies for absence.
3. **CO-OPTION**
4. **DECLARATION OF INTEREST/DISPENSATION REQUESTS**
  - 4.1 To receive any declaration of Councillor's interests in matters to be discussed
  - 4.2 To consider any requests for dispensations
5. **ELECTION OF VICE CHAIRMAN.**
6. **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.**
  - 6.1 Internal Auditor.
  - 6.2 Parish Paths Officer.
  - 6.3 Tree Officer.
  - 6.4 Neighbourhood Plan
7. **PUBLIC PARTICIPATION.**  
Open Discussion for local residents to raise local issues.
8. **MINUTES OF LAST MEETING.**  
To agree and sign the minutes of the meeting held on Wednesday 7<sup>th</sup> March, 2018.
9. **MATTERS ARISING FROM THE MINUTES (see information sheet)**
10. **THE ANNUAL GOVERNANCE STATEMENT 2017/18 to be completed**
11. **MATTERS FOR CONSIDERATION**
  - 11.1 Asset register – update
  - 11.2 General Data Protection Regulations
  - 11.3 Parish Paths Officer
  - 11.4 Provision of planters/flowers around parish – email request
  - 11.5 To approve Amendments to Standing Orders
  - 11.6 To sign the contract for the lengthsman scheme 2018/19
12. **PLANNING (see information sheet)**
13. **REPORTS**
  - 13.1 Herefordshire Council
  - 13.2 Parish Paths Officer
  - 13.3 Other
14. **COMMUNITY SPEED WATCH - UPDATE**
15. **WEBSITE – Update**
16. **NEIGHBOURHOOD DEVELOPMENT PLAN – UPDATE**
  - 16.2 Update
17. **FINANCES.**
  - 17.1 Bank Account Balances.
  - 17.2 Receipts..... Precept...£3785.00
  - 17.3 Payments..... HALC...Sub.... £403.73  
Grant Thornton..Audit 2017...£120.00  
Terry Griffiths...Roads...£76.80  
New benches...

St Peter's Hall NDP...£40.00...paid  
Data Orchard....NDP £2126.04...paid

**17.4 The accounts for year ended 31st March 2017 to be approved by the Council.**

**18. CORRESPONDENCE/NOTE INFORMATION SHEET**

**19. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING**

**20. DATE OF NEXT MEETING.**

The next scheduled meeting is Wednesday 4<sup>th</sup> July, 2018.

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**Mrs P M Newton.**  
**01989 562809**  
**[www.peterstowparishcouncil.org.uk](http://www.peterstowparishcouncil.org.uk)**

**Date**