



Minutes of Steering Group Meeting – NDP
Monday 4th December 2017, 7.30pm
St Peter's Hall

In attendance:

Roger Townend	Rob Hunter	Steve George	Paul Plowman
Sarah Beggs	David Smith	Barbara Gratton	Peter Gratton

Apologies: Rachel Underwood, Brian Roe, Richard Gardiner and Keith Hardie

1. Declarations of Interests / Previous Minutes

There were no changes to the interests previously declared. The minutes of the last meeting were approved and signed by RH.

2. Review of Open Parish Meeting

The parish open meeting was well attended and although there might have been slightly fewer numbers than last time, people tended to spend longer, reading all the displays in detail. There were some concerns raised by those who live in Old High Town that any new development might affect their view. They were advised to submit any comments in writing in accordance with the instructions on the Reg 14 Consultation Notice. Some young people attending were pleased to hear that residents favoured small homes for first time buyers as they hoped to be able to buy in the parish in due course.

3. Update on Regulation 14 Consultation

All the relevant documents are now on the Parish Council's website, have been placed in key locations around the parish and have been sent to the relevant consultees. Herefordshire Council's website has also been amended to show that Peterstow has now started its Reg 14 consultation process. All comments must be received by 12.00am on Sunday 21st January 2018.

4. Future Likely Timetable / Tasks

Once the consultation closes, the Clerk to the Parish Council will send all comments to Data Orchard who will probably take a couple of weeks to collate them and send them to us with their recommendations as to how to proceed. It could be that no changes need to be made to the draft plan, there might be minor alterations required, or there might be more serious problems which require us, for example, to potentially remove a site currently included. In that case, we will then have to review the site ranked next in terms of suitability on the list of potential sites. Whatever needs to be done, we will attempt to have another version of the plan for the Parish Council to approve at their meeting in March 2018. After this, there will be the Regulation 16 consultation process which is run by Herefordshire Council. This will last 6 weeks, after which the plan will be submitted for independent examination, with a referendum likely in September 2018.

5. AOB

The Parish Council has had sight of the pre-submission documents for the proposed shop site redevelopment. These are likely to be submitted for planning approval imminently. The layout has

been altered to make the site more neighbour-friendly and there are now 4 houses proposed, instead of 6 (with the flat above the shop remaining).

A planning application for a large polytunnel development and ancillary works has also been forwarded to the Parish Council for comment. This is proposed on a site which, whilst not in our parish, could affect it. The Parish Council will probably be holding an extraordinary meeting to discuss this which anyone can attend. They can also submit their own comments on the application. Details are on Herefordshire Council's website.

There will be no meeting in January because we will still be in our Reg 14 consultation process. Our next meeting will take place in either the first or second week of February depending on when Data Orchard have finished collating all the comments. This will depend to a certain extent on how many we receive. **SB** will find out from the Clerk to the Parish Council near the end of the consultation process how many comments have been received and speak to Data Orchard to plan our next meeting date.

The Chairman thanked the committee for all their efforts to date. There being no other business, the meeting closed at 7.53pm.