



Minutes of Steering Group Meeting – NDP
Monday 7th August 2017, 7.30pm
St Peter's Hall

In attendance:

Roger Townend	Rob Hunter	Keith Hardie	Paul Plowman
Sarah Beggs	David Smith	Steve George	Peter Gratton
Barbara Gratton	Rachel Underwood	Bill Bloxsome	

Apologies: Richard Gardiner, Brian Roe

1. Declarations of Interests / Previous Minutes

There were no changes to the interests previously declared. The minutes of the last meeting were approved and signed by RH.

2. Site Assessment Update

BB has received the clarification required on a number of the sites and the group reviewed them with him. There are still some sites that need to be considered, but we need clarification from HC first regarding settlement boundaries. SB and RH are meeting with our NDP officer from HC on 8th August to discuss this and to feedback on our progress generally and everyone is welcome to attend. Otherwise, **RH** and **SB** will report back in due course.

BB has now visited all the sites previously discussed to assess their suitability. He will provide a further update at the next meeting.

3. Draft Plan

The draft plan prepared by BB must now be personalised for the Parish. We don't need to have policies for everything, but anything not covered by a specific policy will be governed by the Core Strategy which provides that development will be based on principles of sustainable development. Once we have been through the Regulation 14 process, we can review our policies in light of any comments received and amend them accordingly.

It was felt that we ought to include Policy PTS1 because these were issues that were important to people in the Parish. However, we won't need Policies PTSXX covering Meeting Housing Needs and Affordable and Intermediate Homes because we don't propose to include any large sites in our Plan. We will try to ensure that there is a range of houses both in terms of size and price across the sites being put forward as a whole. The policy on Supporting and Encouraging Business is just based on the Core Strategy because we are not going to have an allocation in our Plan for business use, but we can amend this policy as we wish. BB has included a policy covering polytunnels because this was favoured by the Parish in the questionnaire results.

We divided the draft Plan into sections for small groups to work on as follows:

1. Introduction – **RH** and **SB**

2. Background to our Parish – **BG**
3. Issues and Options – **RH** and **SB**
4. Vision, Objectives and Strategic Policies – **RH** and **SB**
5. Conserving and Enhancing the Natural and Historic Environment of the Parish – **BG**
6. Promoting Sustainable Transport – **RU**
7. Providing New Homes – this is the main part of the Plan and therefore will be covered by the whole group. However, we will put it on hold for now until the site assessments have been completed.
8. Retaining and Enhancing Community Facilities – **RU**
9. Supporting and Encouraging Business – **BR** and **RG**
10. Encouraging Sustainable Energy – **PG**
11. Delivering the Plan – **SG** and **RT**

Other members of the group will review the document as a whole and provide any comments. **All** comments and suggested amendments should be forwarded to **SB** within 2 weeks if possible and by 23rd August at the latest. **SB** will then incorporate all changes into one document to be distributed to the group for consideration in advance of the next meeting. **BB** will send **SB** a word version of the draft plan to be distributed to everyone so that they can work on their drafts.

4. Feedback from Village Fete

The fete was well attended despite the rain and there were no objections to our business objective. Only 1 comment was received generally and that was “solar panels”. It did not state whether the author was for or against them. We have photos of our stand for our consultation statement.

5. Peterstow Times Article

RH will draft the next article for the Peterstow Times. It needs to be submitted by 20th August.

6. AOB

KH confirmed that the latest invoices from **DO** and **Hoople** had both been paid.

We considered why the **A49** through **Peterstow** has a speed limit of **40mph** when other villages along the **A49** in different counties had speed limits of **30mph**. It was explained that when speeds in the village were assessed, it was found that the speeding problem was perceived to be greater than it really is. Having said that, the Parish Council are in the process of purchasing a permanent speed indicator device which can be directed in both directions through the village and customised as we wish. The best way to attempt to get the speed limit reduced is by means of a campaign, but the chances of success are not high considering that other villages in the county that have schools in them also have speed limits of **40mph**. We could include something in our **NDP** about the wish for a reduced speed limit or a pedestrian crossing, but we are in the hands of **Highways England** in this regard.

The next meeting will take place at **7.30pm on Monday 4th September** in **St Peter’s Hall, Peterstow**. **BB** will attend and report back on his progress with the site assessments. **RH** and **SB** will report back on the meeting with **HC** regarding settlement boundaries and we will review the next draft of the plan.

There being no other business, the meeting closed at **8.50pm**.