

PETERSTOW PARISH COUNCIL

MINUTES of the ANNUAL MEETING of PETERSTOW PARISH COUNCIL held on WEDNESDAY 10th MAY, 2017 in PETERSTOW VILLAGE HALL following the ANNUAL PARISH MEETING

Present: Cllrs. M.Lown, (Chairman), R. Townend, F.Nightingale, Rob Hunter, Steve George and Sarah Beggs.

In attendance: Mrs Pat Newton(Clerk)
Cllr. Elissa Swinglehurst H.C.

05/17 1. ELECTION OF CHAIRMAN.

It was proposed by Cllr. Townend and seconded by Cllr. Nightingale that Cllr. Lown be re-elected as Chairman.
All in favour.

IT WAS RESOLVED that Cllr. Martin Lown be re-elected as Chairman of Peterstow Parish Council for the ensuing year, Cllr. Lown signed the Declaration of Acceptance of Office of Chairman.

05/17 2. APOLOGIES FOR ABSENCE.

None.

05/17 3. DECLARATION OF INTERESTS/DISPENSATION REQUESTS.

None were declared or requested.

05/17 4. ELECTION OF VICE CHAIRMAN.

As Cllr Townend is leaving the parish, he stood down as Vice Chairman, Cllr. Lown thanked him for all his hard work and input.

Cllr. Lown proposed Cllr. Hunter, seconded by Cllr. Beggs. All in favour.

IT WAS RESOLVED that Cllr. Hunter be elected as Vice Chairman for the ensuing year.

05/17 5. APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.

5.1 Internal Auditor – Mr Brian Roe.

5.2 Footpath Officer – Mr Richard Nightingale.

5.3 Tree Officer – Cllr. Steve George.

5.4 Neighbourhood Plan – Cllr. Hunter and Cllr. Beggs.

05/17 6. PUBLIC PARTICIPATION.

Although there were no public present, concern had been raised about the possible waste overflow of houses on the shop development site, this can be brought up at the Public Meeting.

05/17 7. MINUTES OF THE LAST MEETING.

It was agreed that the minutes of the meeting held on Wednesday 1st March, 2017 be signed as a true record of the meeting.

05/17 8. MATTERS ARISING FROM THE MINUTES.

8.1 Wellsbrook Lane-effluent: although the clerk had tried numerous times to get this problem addressed, so far to no avail. Cllr. Swinglehurst offered to pursue this on our behalf with the Environment Agency.

8.2 Bus shelter grant: The clerk is awaiting a reply from H.C. to see if there is a grant available, but the clerk will now contact Highways England for permission to put a covered bus stop opposite Everstone Rise.

8.3 Missing name on war memorial: Cllr Nightingale had found out that the family did not wish to have the name on the memorial.

8.4 Combined litter pick with Bridstow PC: Members of Peterstow and Bridstow parishes had done a litter pick, and the verges are much tidier

05/17 9. SECTION 1 - THE ANNUAL GOVERNANCE STATEMENT 2016/17

The statement was completed, and **approved** by the Council, all risks adequately covered.

05/17 10. MATTERS FOR CONSIDERATION

10.1 Position of new grit bin: To be decided.

10.2 Shop site development – update: Amenable to everything the Parish Council have put forward. Next stage is the Public Meeting on 27th May to inform parishioners of their intentions, there will be a leaflet drop and article in the Peterstow Times.

If the planning application is approved, work will start hopefully next Spring.

10.3 Application for Definitive Map Modification Orders: Balfour Beatty had sent paperwork for M274/M275, addition of a Byway open to all traffic and addition of a Public Bridleway, to go on the definitive map, this application was about 20 years old, Cllr. Lown explained what was proposed and it was proposed by Cllr Lown and seconded by Cllr. Townend that we support the inclusion on the definitive map.

It was **resolved** that the clerk notify Balfour Beatty accordingly.

10.4 Asset Register and Inspection: It was confirmed that we have 3 benches, 7 grit bins and 4 dog bins as well as the bus shelter, war memorial, noticeboard, 2 laptops, and a projector.

10.5 Parishioner request to put water pipes on part of the common: This has now been sorted satisfactorily.

05/17 11. SPEED INDICATOR DEVICE

The Council has decided to go ahead with the purchase of a speed indicator device, Cllr. Lown will find out the cost. This will be on the July agenda for approval by the council.

05/17 12. REPORTS.

12.1 Herefordshire Council: The councillors had all received a copy of the latest report from Cllr. Swinglehurst. Cllr. Swinglehurst will send information re: Cyber Crime.

12.2 Parish Paths Officer: All footpaths passable and no problems.

05/17 13. COMMUNITY SPEED WATCH

A few sessions this year, to be continued for the time being.

05/17 14. WEBSITE – UPDATE

All running smoothly.

05/17 15. NEIGHBOURHOOD DEVELOPMENT PLAN – UPDATE

15.1 The minutes of the NDP meetings on 6th March and 1st April were **approved** by the Council.

15.2 The Vision and Objectives of the NDP were **approved** by the Council.

All information/minutes of the NDP meetings can be found on the website.

05/17 16. PLANNING.

Amended Application

170040: Rowan Lodge, High Town

Conversion of existing garage and outbuilding to form new 2 bedroom bungalow, turning, manoeuvring and parking.

Applications

170928: Land adjacent Allington Cottage

Proposed construction of new agricultural vehicular access...No objection

171043: The Red Lion

Retention of 2 caravans for use as holiday lets and ancillary use by the Red Lion Pub and associated works and provision of three additional caravans for holiday let use. Five caravans in total....No objection, but request screening around the caravans in all directions.

171119: 1 Everstone Farm Barns

Installation of velux roof window...No objection

171161: 3 Everstone Farm Barns

Proposed installation of velux roof window...No objection

Permission

170928: Land at Allington Cottage

As above

Refusal of Planning Permission

170040: Rowan Lodge, High Town

As above

05/17 17. FINANCES.

17.1 Bank Account Balances.	£	
10.05.17 Current Account...	11829.88	
10.05.17 Deposit Account.....	4631.41	
17.2 Receipts.....	Precept.....	3675.00
	VAT Refund....	922.46
	L/Man scheme...	422.40
	NDP Grant...	3307.00

The Council resolved to make the following payments:

St Peter's Hall..NDP Hire...	235.00..	paid
Data Orchard..NDP..	380.29..	paid
Grant Return NDP..	95.00..	paid
HALC ..Sub...	424.03..	to be paid
Terry Griffiths..Roads..	182.40..	“
Cllr. Hunter...NDP expenses...	50.00..	“
Zurich...Insurance..	230.43..	“
Clerk's expenses...	44.61..	“

The accounts have been audited by the Internal Auditor – Brian Roe...all satisfactory.

SECTION 2 – Accounting Statements for 2016/17 had been prepared by the clerk, these were approved by the Council.

As Cllr. Townsend will be leaving in the near future, he will not carry on as a signatory, Cllr. Beggs agreed to replace him. The **clerk** will organise a bank mandate for the next meeting.

05/17 18. CORRESPONDENCE AS PER INFORMATION SHEET

The Council noted the correspondence received and the information sheet.

05/17 19. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

Cllr. George thought the Golden Jubilee tree on the common looked dead, as it isn't dangerous, we will wait to see if it shows signs of recovery.

Cllr Lown suggested we have another Community Safety Day, this will be on the July agenda.

05/17 20. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 5th July, 2017 at 7.00 p.m.

There being no further business the Chairman closed the meeting at 8.42 p.m.

Signed.....

Date.....