



Minutes of Steering Group Meeting – NDP
Monday 6th March 2017, 7.30pm
St Peter's Hall

In attendance:

Roger Townend	Rob Hunter	Keith Hardie	Paul Plowman
Sarah Beggs	Rachel Underwood	David Smith	Peter Gratton
Barbara Gratton	Max Bassett (DO)	Chris Gooding (DO)	

Apologies: Richard Gardiner, Steve George, Brian Roe.

1. Declarations of Interests

No changes were declared. BR confirmed by email that he and his wife own their house, the Yew Tree Inn and the grounds of the two (comprising about 2.3 acres). However, they have no plans for any development which would change the nature of either. RG confirmed by email that he has 4 acres of land adjoining the A49 and Wellsbrook Lane which he would offer for development provided it met his aspirations for design and quality (numbers are not so important).

The minutes of all meetings must now be approved at subsequent meetings and signed off by RH as Chairman. There were no objections / changes to any minutes to date.

2. Draft Vision and Objectives

It was agreed that the draft vision ought to refer not to “we” but to “the Plan”. Not all sources of sustainable energy were favoured by the Parish, so we will make it clear that only favourable sources would be encouraged. It was agreed that we would not add an objective dealing with communication facilities as it was up to house owners / developers to put in what they wanted / what is expected by purchasers.

With regard to new housing, “manageable” numbers referred not only to the number of houses to be built (the Parish favoured the 21 stipulated by HC), but also to density (limited single plot and small residential developments of 2-4 dwellings were favoured). We have a case for managing the required development gradually over the period of the 15-year plan given the concerns expressed about traffic. It was decided not to add any further detail here about the factors that were important to people when considering new residential development as it would make the objectives too detailed. This can be incorporated into the Plan. It was thought that whilst we can ensure that traffic generated by new development must be accommodated safely, we must recognise that there are limitations to what we can do to improve road safety on the A49 and we must manage people’s expectations accordingly. However, we could say that the need for safer access to local services and facilities will be “pursued” rather than “acknowledged” to make this stronger.

With regard to business, it was felt that based on the survey results we do not currently have a mandate to include business development or agriculture in the draft vision and objectives at this stage. Whilst the majority of people responding to the questionnaire seem to work at or close to

home, our proximity to Ross and the business opportunities there probably affected this response. However, there was a concern that most of the people responding were over the age of 65 and business opportunities were therefore possibly less relevant to them. **DO** will try to break down the responses about business development by reference to age and we will explore this further at the public meeting.

It was agreed that we would emphasise the importance of the village shop and post office (as well as pubs) in our draft objectives. The Parish Council has looked into what can be done to ensure that the shop and post office are kept, such as registering them as a community asset, but this merely gives the Parish the right to buy them and run them via volunteers which is not an attractive option. Instead, it could be managed by specifying that there can be no change of use from business to residential. There are currently discussions with the Parish Council about the development of the site behind the shop which will be presented to the Parish for consultation. However, the retention of the shop and post office (albeit in a smaller form) are an essential part of this.

SB will amend the draft vision and objectives and circulate it amongst the group before it goes to the printers.

3. Preparations for the Public Meeting on 1st April

BG has arranged to borrow 4 display boards and **DO** also have one we can borrow. We have 2 self-adhesive flip charts that **KH** sourced, the church has a flip chart stand and **BG** can also lend us one. **RH** will get hold of some paper for them. **SB** still has the Parish map. We will adopt **DO**'s model layout and have a display board explaining the NDP process and purpose, one for the environment, one for housing, one for economic development / business, one for community facilities and one for infrastructure and roads. Refreshments will be organised by **BG** who will ask Cindy to include the cost of this (allow £25) to the invoice for the cost of the hire of the hall. This needs to be sent to **KH** by the end of the week.

The layout for each display board will be the same; 3-4 slides showing the results of the survey, 1 slide showing the key message, 1 slide on the vision and objectives relating to that topic and 1 slide seeking the views of the Parish on that vision/objective. We will also need some photos. **SB** will get hold of the CD of photos from **SG**. We will have post-it notes on the tables for comments and will invite people to put red and green stickers on things they agree / disagree with. **DO** will prepare the display material for us, everything in A3 size. **DO** will let us have drafts by 14th March and **all** comments need to be sent to **SB** by 17th March at the latest. She will co-ordinate the responses back to **DO** who will send them on to the printers by 24th March.

It was decided that we wouldn't ask the Parish at this meeting which locations they thought would be appropriate for new housing. However, we will provide forms that people can complete if they think they might have land suitable for development and we will provide a weblink on our website (hosted by **DO**) where forms can be completed online.

RU will coordinate the advertising, providing Norman with the text for our signs (which will be placed on the A49 at either end of the village), drafting the notices which will be put on the noticeboards, in the shop, pubs and church and preparing the flyers which will be distributed to every household in the Parish. We will ask Harry to print 200 of these and everyone can distribute them to the houses they delivered questionnaires to. **RU** will ask Steve and Roy if they would be prepared to do the routes they did before (although **PG** agreed to do the half of route 6 that

covers the Glewstone area which Roy previously did) and **RH** will ask Martin if he can also do the route he did before. The flyers will be left in the church for everyone to collect and should be delivered by Friday 24th March. The other advertising material will go up by 17th March.

We will **all** meet in the hall at 7pm on Friday 31st March to set up for the meeting. Someone from **DO** will attend the public meeting on 1st April and everyone present at the meeting was available to attend and help out.

4. Update on Grant Application

KH had a meeting with HC on 22nd February about the next funding period and will now get on with submitting our application. He will get DO's estimate for their work for that period (using the higher figure provided) and will allow for other things that need to be dealt with in the next 6 months, such as another public meeting to deal with our policy options. The application will take about 3 weeks to be processed once submitted.

5. AOB

The next meeting will take place immediately after the public meeting at **1.00pm** on **Saturday 1st April 2017** in St Peter's Hall, Peterstow. We will decide then what needs to be done with any information obtained at the meeting and any preparations needed in advance of the May meeting. There being no other business, the meeting closed at 8.45pm.