

PETERSTOW PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING HELD ON WEDNESDAY 2ND NOVEMBER 2016 IN PETERSTOW VILLAGE HALL AT 7.00 p.m.

Present: Cllrs. Martin Lown (Chairman), Roger Townend, Frances Nightingale, and Rob Hunter.

In attendance: Mrs Pat Newton (Clerk),
Cllr. Elissa Swinglehurst H.C.
Dave Atkinson (Locality Steward)
Terry Griffiths (Lengthsman)

11/16 1. **APOLOGIES**

Cllrs. Steve George and Sarah Beggs.

11/16 2. **PUBLIC PARTICIPATION.**

None

11/16 3. **DECLARATION OF INTERESTS/DISPENSATION REQUESTS.**

None were declared or requested.

11/16 4. **MINUTES OF THE LAST MEETING.**

It was agreed that the minutes of the meeting held on Wednesday 7th September, 2016, be signed as a true record of the meeting.

11/16 5. **MATTERS ARISING FROM THE MINUTES.**

5.1 Bank encroaching on pavement – bus shelter to New Road: Still not done, the clerk will contact HE.

11/16 6. **MATTERS FOR CONSIDERATION.**

- 6.1 Path across common to pedestrian road crossing:** After further consideration, it was **RESOLVED** to reconsider this project next year.
- 6.2 Lengthsman scheme for 2017/18:** As the grant from Herefordshire Council will be reduced to 25% of today's level, with mandatory contribution from the parish, and reduction in price per km., it was **RESOLVED** that we would put £800 from the precept, to keep it at the usual amount.
- 6.3 Asset inspection record for insurance purposes:** If we ever have a claim for injury etc. caused by one of our assets, we need to prove we have kept an up to date inspection record. The **clerk** will action this.
- 6.4 New grit bin funded by fete committee:** The **clerk** will order a bin and then send an invoice to the committee as requested for reimbursement of their generous offer.
- 6.5 Purchase of Speed Indicator Device:** The council considered several estimates for various types of device, and it was **RESOLVED** that a solar type, would be the most suitable. This will cost £3235 + £100 p & p. The **clerk** has contacted Highways England for their approval to install on the A49. On January agenda.
- 6.6 Request for replacement water pipe under the common:** As the parishioners who have requested this are now leaving, and the property has been sold, we will wait for discussion with the new owners.

11/16 7. **REPORTS**

- 7.1 Herefordshire Council:** The councillors have all received Cllr. Swinglehurst's report to read.
- 7.2 Tree Warden:** The estimate to complete the tree works is £270, it was **RESOLVED** to proceed.
- 7.3 Locality Steward:** Despite the budget cuts, we still have an important role to play. Although Church Lane needs re-surfacing, owing to lack of funds, this will not be done.
- 7.4 Lengthsman:** We are now colour coding any problems within the parish, I will install the new dog bin, and do the final cut on the common.
Wellsbrook Lane: as the problem of effluent entering the highway drainage system is still a problem, and we have reported it to Amey & BB, who have contacted the landowner, no action has been taken. The **clerk** will contact the Environment Agency, Gloucester to report this matter.

11/16 8. **WEBSITE – UPDATE:** Running smoothly.

11/16 9. **NEIGHBOURHOOD DEVELOPMENT PLAN**

It was **RESOLVED** that the Parish Council accept the Neighbourhood Plan Resident’s Questionnaire.

The questionnaire will be distributed later this month. The chairman thanked the steering group for their speed and efficiency in getting the questionnaire completed so quickly.

11/16 10. **COMMUNITY SPEED WATCH – Update.**

Ongoing, had a couple of sessions recently.

11/16 11. **PLANNING.**

Application.

163145: The Firs, Old Lane

Proposed works to various trees....No objection

163386: Chandos House, Peterstow

Proposed works to Weston Red Cedar tree – reduce the top crown down by approx.. 3 - 4metres....No objection.

Works to trees in a Conservation Area: Works Allowed

162660: 1a, Harlyn, Peterstow

Propose to pollard Weeping Willow and fell Birch.

11/16 12. **FINANCES.**

12.1 Bank Account Balances.

02.11.16 Current Account..... £10308.34
02.11.16 Deposit Account..... £ 4630.14

12.2 Receipts...Precept....£3062.50

12.3 Payments...The Council RESOLVED to make the following payments:

Terry Griffiths...Roads....£452.40
Peterstow PCC – Donation..£350.00
Peterstow PCC – Poppy wreath...£20.00
Clerk’s expenses....£57.39
Cllr. Hunter...NDP Expenses...£50.56

12.4 Budget & set precept 2017/18: After discussion it was RESOLVED that the precept would be £7350.00.

External audit completed – no problems.

Balfour Beatty had sent a copy of 4 invoices for the SID, they say haven’t been paid, the clerk has spoken to them several times, saying this is a mistake on their part. It was **RESOLVED** that the clerk will write disputing that we owe them this money.

11/16 13. **CORRESPONDENCE/INFORMATION SHEET**

The Council noted the correspondence received and Clerk’s information sheet.

11/16 14. **MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING**

Offer of match funding for a defibrillator, on January agenda.

11/16 15. **DATE OF NEXT MEETING.**

The next scheduled meeting is Wednesday 4th January, 2017 at 7.00p.m.

There being no further business the Chairman closed the meeting at 8.49p.m.

Signed.....

Date.....

