

MINUTES OF AN ORDINARY MEETING OF **PETERSTOW PARISH COUNCIL** HELD ON
WEDNESDAY 6th JULY, 2016 at 7.00 p.m. IN ST. PETER'S HALL.

Present: Cllrs. Martin Lown (Chairman), Roger Townend, Frances Nightingale, Rob Hunter, Steve George and Sarah Beggs.

In attendance: Mrs Pat Newton (Clerk),
Cllr. Elissa Swinglehurst H.C.

07/16 1. APOLOGIES FOR ABSENCE.

None.

07/16 2. PUBLIC PARTICIPATION.

None

07/16 3. DECLARATION OF INTERESTS/DISPENSATION REQUESTS.

None were declared or requested.

07/16 4. MINUTES OF THE LAST MEETING.

It was agreed that the minutes of the meeting held on Wednesday 4th May, 2016, be signed as a true record of the meeting.

07/16 5. MATTERS ARISING FROM THE MINUTES.

5.1 Bank encroaching on pavement – bus shelter to New Road: The clerk had contacted Highways England but still not done, the clerk will contact HE again.

5.2 Stream – Wellsbrook Lane: The clerk had contacted the Locality Steward and this problem is classed as low risk factor, as this does not cause flooding in properties. He will continue to monitor the situation.

07/16 6. MATTERS FOR CONSIDERATION.

6.1 Path across common to pedestrian road crossing: Still looking into this, and possible products, could cost £1000/£2000 depending on our final choice.

6.2 Dog bin on common: Cllr. Nightingale had requested that we dispense with the litter bin and replace with a dog bin, all in favour. It was **resolved** we would purchase a dog bin and ask the lengthsman to install it.

6.3 Centenary Fields programme: The clerk had received an email and information about the Centenary Fields Programme, asking if we would be willing to dedicate the land the war memorial is on. As this is common land we would not want the whole common dedicated, the clerk will ask for more information.

07/16 7. REPORTS

7.1 Herefordshire Council: The councillors has all received Cllr. Swinglehurst's reports. HC are considering joining the West Midland Combined Authority – Funding Partnership. If we join in it will enable us to get grants and funds, we feel it would strengthen our position.

7.2 Tree Warden: Emergency work was required on a fallen tree, this has been done. There are a couple of willow trees that are dead and need to be removed, also a sycamore tree that is dangerous.

It was **resolved** that we would go ahead with this work as it was necessary for safety reasons.

07/16 8. WEBSITE – Update: Running smoothly.

07/16 9. NEIGHBOURHOOD DEVELOPMENT PLAN

The plan is progressing well. We have appointed Data Orchard as our consultants. We are in the last stages of applying for a grant.

We are having a display at the fete on 23rd July on the common.

We are starting on the questionnaire.

The chairman sent his thanks to the steering group for their continued work in getting the plan up and running..

07/16 10. COMMUNITY SPEED WATCH – Update.

Now the weather is better, we shall be getting back to regular spot checks.

07/16 11. PLANNING.

Application

161590: Innisfree, 4 Everstone Rise

Proposed enlargement of 2 no. rear windows and siting of new garden shed...No objection.

Permission

160156: Wellsbrook

Proposed change of use of log cabin from residential to restrictive use as self catering tourist accommodation.

07/16 12. FINANCES.

12.1 Bank Account Balances.

06.07.16 Current Account..... £5049.14

06.07.16 Deposit Account..... £4629.33

12.2 Receipts...Wayleave....£27.42

12.3 Payments...Community First ...Insurance.....£216.27...paid June

Clerk...salary..... £450.00...paid June

Terry Griffiths – Roads May/June ...£216.00

Bridstow PC..software for laptop.... £ 27.50

St Peter's Hall...rent.... £ 45.00

Cllr. R Townend...expenses..... £ 11.98....**Resolved**

07/16 13. ADOPTION OF MINOR AMENDMENTS TO FINANCIAL REGULATIONS

It was proposed by Cllr. Hunter and seconded by Cllr. Lown that we adopt the amendments. All in favour.

It was resolved we adopt the amendments to the financial regulations.

07/16 14. CORRESPONDENCE/INFORMATION SHEET

Herefordshire Council

Good Neighbour Schemes

Community Governance Review

Funding Update – June

Advertising your litter pick

Balfour Beatty

Parish Newsletter - May

Members Briefing

Public Realm Services 2016/17

Locality Steward weekly reports

HALC...Information Corner...May/June

West Mercia Police – Latest news

Fastershire Newsletter

07/16 15. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

Contact Locality Steward re: Church Lane, also new footpath sign for New Road.

The PC noticeboard needs varnishing – Cllr Townend offered to do this.

Cllr. George had some old maps that showed forgotten footpaths, he will look into this further and then we can decide whether to arrange a modification order.

07/16 16. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 7th September, 2016 at 7.00p.m.

There being no further business the Chairman closed the meeting at 8.07p.m.

Signed.....

Date.....

