

PETERSTOW PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Peterstow Parish Council to be held at St.Peter's Hall on Wednesday 4th May 2016 following the Annual Parish Meeting at 7.00 p.m.

AGENDA.

1. **ELECTION OF CHAIRMAN.**
New Chairman to sign the Declaration of Acceptance of Office.
2. **APOLOGIES FOR ABSENCE.**
To receive and accept any apologies for absence.
3. **CO-OPTION**
New councillor to sign the Declaration of Acceptance of Office and the Code of Conduct
4. **DECLARATION OF INTEREST/DISPENSATION REQUESTS**
 - 4.1 To receive any declaration of Councillor's interests in matters to be discussed
 - 4.2 To consider any requests for dispensations
5. **ELECTION OF VICE CHAIRMAN.**
6. **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.**
 - 6.1 Internal Auditor.
 - 6.2 Parish Paths Officer.
 - 6.3 Tree Officer.
7. **PUBLIC PARTICIPATION.**
Open Discussion for local residents to raise local issues.
8. **MINUTES OF LAST MEETING.**
To agree and sign the minutes of the meeting held on Wednesday 2nd March, 2016.
9. **MATTERS ARISING FROM THE MINUTES (see information sheet)**
10. **MATTERS FOR CONSIDERATION**
 - 10.1 Path across common – options
11. **REPORTS**
 - 11.1 Herefordshire Council
 - 11.2 Parish Paths Officer
 - 11.3 Other
12. **COMMUNITY SPEED WATCH - UPDATE**
13. **WEBSITE – Update**
14. **NEIGHBOURHOOD DEVELOPMENT PLAN – UPDATE**
Adoption of Terms of Reference
15. **PLANNING (see information sheet)**
16. **FINANCES.**
 - 16.1 Bank Account Balances.
 - 16.2 Receipts..... HALC Grant...£ 690.00
Precept.....£3062.50
 - 16.3 Payments.....HALC...Subscription....£393.90
Currys....Laptop.....£366.99

**The accounts for year ended 31st March 2016 to be approved by the Council.
The Statement of Assurance to be completed for the Auditors.**
17. **CORRESPONDENCE/NOTE INFORMATION SHEET**
18. **MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING**

19. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 6th July, 2016.

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Mrs P M Newton.
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Date