

MINUTES OF AN ORDINARY MEETING OF **PETERSTOW PARISH COUNCIL** HELD ON
WEDNESDAY 2nd MARCH, 2016 at 7.00 p.m. IN ST. PETER'S HALL.

Present: Cllrs. Martin Lown (Chairman), Roger Townend, Frances Nightingale, Rob Hunter, and Steve George.

In attendance: Mrs Pat Newton (Clerk),
Cllr. Elissa Swinglehurst H.C.

03/16 1. APOLOGIES FOR ABSENCE.
Cllr. Terry Wood.

03/16 2. PUBLIC PARTICIPATION.
None

03/16 3. DECLARATION OF INTERESTS/DISPENSATION REQUESTS.
None were declared or requested.

03/16 4. MINUTES OF THE LAST MEETING.
It was agreed that the minutes of the meeting held on Wednesday 6th January, 2016, be signed as a true record of the meeting.

03/16 5. MATTERS ARISING FROM THE MINUTES.
5.1 Removal of damaged trees from common: This will be done when the weather improves.

03/16 6. MATTERS FOR CONSIDERATION.
6.1 Path across common to pedestrian road crossing: It was **resolved** that a path would be beneficial across the common. Cllr. Lown will explore the options, also the clerk will look into the possibility of a grant for wild flowers and trees, to enhance the common.
6.2 Lengthsman scheme for 2016/17: The scheme is frozen for 2016/17, but we can apply for the same as 2015/16. The clerk has sent in the Expression of Interest form, and will send the Annual Maintenance Plan before the end of March. In 2017/18, Herefordshire Council will grant 25%, in 2018/19 there will be NO grant, 100% will be Parish Council contribution.

03/16 7. REPORTS
7.1 Herefordshire Council: I was disappointed when I saw the draft resurfacing programme and realised not one road in my ward was being included. I had a meeting with BBLP, but don't hold out much hope for any of to be added to the list.

03/16 8. WEBSITE – Update: The website now up and running satisfactorily, but will see if the font on the individual pages can be the same as the front page. The clerk will enquire about the number of hits, without it being public.

03/16 9. GRANT FROM HALC: nothing to report.

03/16 10. NEIGHBOURHOOD DEVELOPMENT PLAN
At the NDP meeting on 23rd February, enough parishioners attended to form a steering group. It was **resolved** by the Parish Council that we would go ahead with a Neighbourhood Plan. The chairman of the NDP Cllr. Hunter would like to buy a copy of the Core Strategy – cost £20 – this was approved by the PC, also small costs i.e. hire of hall etc. The chairman thanked Cllr. Hunter and Cllr. Townend for all their work in getting the NDP up and running.

03/16 11. COMMUNITY SPEED WATCH – Update.
Now the weather is better, we shall be getting back to regular spot checks. It was decided to leave the idea of a Speed Indicator Device to a later date.

03/16 12. PLANNING. – None.

03/16 13. FINANCES.

13.1 Bank Account Balances.

02.03.16 Current Account..... £3047.12
02.03.16 Deposit Account..... £4628.02

13.2 Receipts....H.C. Lengthsman Scheme....£840.00

St Peter's Hall Comm.£123.55
VAT Refund..... £484.20

13.3 Payments...Hilary Pulsford... Website...£ 298.98

Data Pro Fee..... £ 35.00
Terry Griffiths... Roads... £1050.00
H.C. Election expenses.... £ 42.38
Clerk's salary..... £ 436.80
HMRC....PAYE... £ 13.20Resolved

03/16 14. CORRESPONDENCE/INFORMATION SHEET

Letter of Resignation – Cllr. Barnett: The clerk has notified the elections office, and vacancy notices are in the noticeboards.

Letter from Peterchurch Parish Council... no action
Herefordshire Council

Litter campaign
Herefordshire Community Champions Award 2016
Neighbourhood Planning Newsletter 12
First World War Commemoration – the Home Front – 2017

Balfour Beatty

Parish Newsletter
Proposed resurfacing programme 2016/17
Information on Parish Briefing
Locality Steward weekly reports

HALC...Information Corner....February

03/16 15. MATTERS RAISED BY MEMBERS/MATTERS FOR NEXT MEETING

The clerk will contact the Locality Steward re: update on clearing the ditch in Wellsbrook Lane.
The clerk will contact the Highways Agency about the bank encroaching on to the pavement between the bus shelter and New Lane.

03/16 16. DATE OF NEXT MEETING.

The next scheduled meeting is Wednesday 4th May, 2016 at 7.00p.m.
This will be the Annual Parish Meeting followed by the Annual Parish Council meeting.

There being no further business the Chairman closed the meeting at 8.20p.m.

Signed.....

Date.....

